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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Operations School

DATE: 12 December 1955
Reports 1

FROM : Assistant Chief for Field Training

SUBJECT: Weekly Activity Report No. 50 [REDACTED]
Period 5 through 9 December 1955

25X1

SIGNIFICANT ITEMS:1. Conferences by DTR were held with AF/OS on 7 December 1955.
The following were discussed:

- a. Replacement for A/AF/OS who plans to resign this Winter
- b. Relations of Operations School [REDACTED] officials
- c. Career Service Plans of senior training officials of Operations School [REDACTED]
- d. Possible use of daytime babysitters for working wives
- e. Status of tutorials in 1956 in light of new Action Cross-Training Program.

25X1

2. Conferences were held by C/OS with AF/OS on 7-8 December 1955.
Following items were discussed:

- a. Action Cross-Training Program for Action instructors at [REDACTED]
- b. Reduction in number of Action instructors during 1956
- c. Status of planning for Operations Course
- d. Amount of clerical assistance required in preparation of materials for Operations Course
- e. Evaluation program for Operations Course, discussed also [REDACTED]

3. DTR met with OC Committees during his stay 7-8 December 1955.

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 3 NO CHANGE
 IN CLASS/ DECLASS/ /CLASS CHANGED TO: TS S (C) REF. JUST. 22
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OTHER ACTIVITIES:

Office of the AF/OS

1. AF/OS held a Staff Conference on 6 December in the Conference Room to read letter from recent visitor and to determine status of possible conflicts of interest (OTR Notice No. 29-55).

2. Effective 3 December 1955 [] was appointed Chief Instructor, Action Cross-Training Program, a program for 1956 designed to develop in each instructor Action skills which he does not now possess. 25X1

a. Effective same date [] was appointed Planning Officer, ACTP. 25X1

b. Effective same date [] was appointed Operations Officer, ACTP. 25X1

c. For the purposes of the Action Cross-Training Program all instructors in Action subjects are considered a part of this Program and are under the supervision of the Chief Instructor. When running courses for Clandestine Services Organization personnel, Chief Instructors of individual courses revert with their staffs to authority over those courses.

d. A draft of the Program was forwarded to DC/OS on 9 December 1955. DC/OS met with ACTP staff throughout the week.

Visitors [] 25X1

[] 25X1

25X1 2. [] of the OTR Administrative Staff was here on 7 December to discuss with the Planning Officer, OC, the status of requested Agency regulations and Operational Aids. He forecast minimum difficulty in acquiring sufficient copies of regulations for use in OC #1; however, some problems have developed with the procurement of OA's. It is our understanding that C/OS will handle the OA request to DD/P in view of the procurement problems. The assistance of [] is appreciated. 25X1

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[REDACTED]

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4. [REDACTED] present 5-9 December as TSS [REDACTED]
"Secretary of the Week," worked on problems of TSS [REDACTED] throughout
the period.

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5. [REDACTED] was again present during the
reporting period to assist TSS/[REDACTED] with the setting up of the
Chemical Section of its laboratory.

25X1

6. [REDACTED] SS/CD, was present on 7-8 December to
coordinate [REDACTED] Program.

Courses, General

1. Action Cross-Training Program. (See Office of the AF/OS).
During the week [REDACTED]
their time to supervision and preparation of the ACTP. Staff members
prepared material for CFA, MOC, and ROC phases of ACTP.

25X1

[REDACTED]

25X1

[REDACTED]
for OFC on 8 December from 1800 to 2130. Additional participants
[REDACTED]

25X1

25X1

b. [REDACTED] presented a one-hour
lecture on the subject of "TSS Support" to OFC students on 8
December.

3. Clandestine Methods and Techniques Course. The following
Lesson Plans will be sent to Headquarters on 12 December 1955:

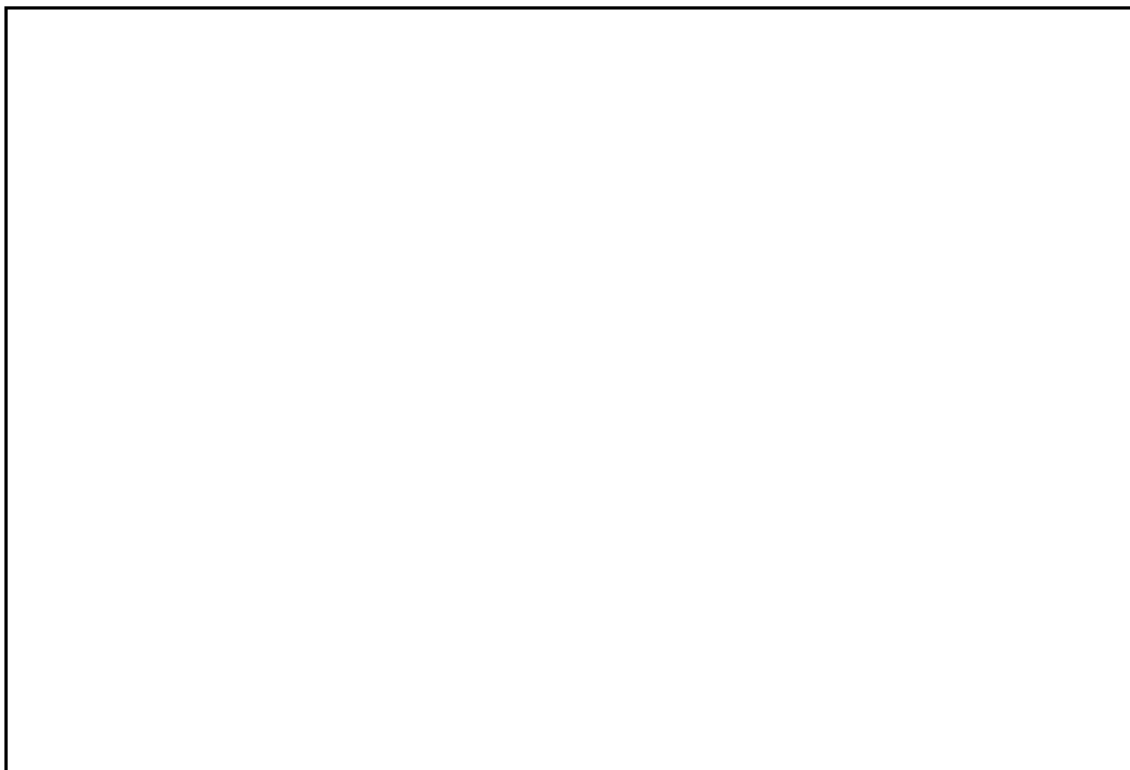
- a.
- b.
- c.
- d.
- e.

[REDACTED]

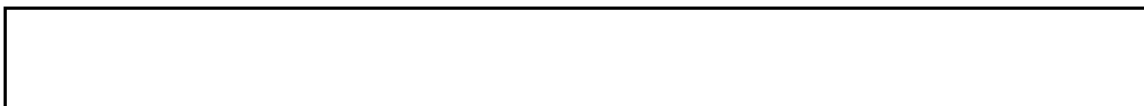
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Support Units

1. Training Aids Unit. Graphics Section prepared:

a. Four illustrations for Vu-Graph positives: OFC



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f. Copied five charts for Vu-Graph positives: FI
Committee/OC

(1)
(2)
(3)
(4)
(5)



25X1

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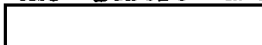


h. Film Section showed "Man on a Tightrope" and "The Man Between" to OFC; made eleven tape recordings in support of OFC; took 100 feet of black-and-white film of OFC students.

2. TSS. [redacted] continues to devote the majority of its time to Project No. 12, [redacted] (Exterior).

a. [redacted] prepared three pictorial reports for forwarding to TSS/SDS.

b. [redacted] in compliance with a request from TSS/SDS, produced a comprehensive series of 8x10 photographs showing the "Before" and "After" stages of the Testing Laboratory



PERSONNEL NOTES:



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3. Preparations are being made to form our local delegation to the OTR Christmas Party of 22 December 1955.

TDY

1. D/AF/OS was TDY [] 6 December on OC matters.

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[]

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4. [] returned from a special 60-day TDY training program on 5 December 1955. He reports he saved no money but did buy [] her Christmas presents.

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5. [] were TDY [] during the week in connection with OC matters.

25X1

6. [] 6-7 December in connection with the new tradecraft movie pertaining to []

25X1

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7. [] is TDY on a training mission.

[]

Leave

1. AF/OS was on Sick Leave 5 December 1955; he returned from the hospital on 6 December 1955 minus five teeth which he sorely misses.

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2. [] was on Sick Leave 8 December.

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3. [] is on Annual Leave 5-7 December.

Other

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1. On 9 December [] conducted Information and Education work []

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2. [] was at Walter Reed General Hospital on 6 December.

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3. [] was TDY 5-6 December for personnel conferences []

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[]
Assistant Chief for Field Training

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